

**Application Requirement Checklist**

**Marketing 6-12**

**Application Requirements:** *The following is a list of minimum requirements for application to the Region 13 Educator Certification Program for the certification area specified above.*

**Bachelor's Degree** earned from and conferred by an institution of higher education that is recognized by the Texas Higher Education Coordinating Board (THECB).

- You may view all accredited institutions in the United States on the website [Council for Higher Education Accreditation \(CHEA\)](#)

**NOTE: Candidates with a degree from a foreign institution must:**

Have transcripts evaluated by [Foreign Credentials Service of America](#), 512.459.8428, showing degree earned and grade equivalencies

Take the [TOEFL IBT](#) (Test of English as a Foreign Language) scoring a minimum of 24-Speaking; 22-Listening; 22-Reading and 21-Writing

If you have a degree from a country where English is the official language, a TOEFL score is **NOT** required. See [approved list](#).

**Minimum 2.50 grade point average** (determined in **one** of the following ways)

- 2.5 on all coursework on all coursework (includes all courses from all institutions)
- OR-
- 2.75 in last 60 semester hours of completed coursework

**Content Area Proficiency and Certification-Related Licensure/Work Experience**

- Two years of full time wage earning work experience required.

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**Application Process:** *The following is a summary of the application process:*

- Complete the Region 13 application and pay the online fee. **ALL FEES ARE NON-REFUNDABLE**
- Submit the [Statement of Qualifications \(SOQ\)](#) and all official transcripts to Region 13.
- If the requirements are met to pursue a Marketing certification, instructions to pay for the test prep fee will be emailed
- Pay the \$55 test prep fee **ALL FEES ARE NON-REFUNDABLE**
  - The testing fee will be discounted from the pre-service (boot camp) fee prior to the beginning of classes.
- Complete the Marketing TEXES Study Plan and submit completed 30 Hours Field Based Experience\* to specialist.
- Specialist will review completion of Marketing TEXES Study Plan and 30 Hours of Field Based Experience and send instructions for registering for the exam.
- Register for the 275 Marketing 6-12 exam <http://www.tx.nesinc.com/Home.aspx>
- Submit a copy of test scores for the test listed above.

\*If hired in July, the Field Based Experience requirement will be waived until December.