

Region 13 Educator Certification Program  
**Application Requirement Checklist**  
**Languages Other Than English (LOTE) Spanish EC-12**  
**LIMITED ADMISSION CYCLE ONLY**

**Application Requirements:** *The following is a list of the minimum requirements for application to the Region 13 Educator Certification Program for the certification area specified above.*

- Bachelors Degree** earned from and conferred by an institution of higher education that is recognized by the Texas Higher Education Coordinating Board (THECB).
- You may view all accredited institutions in the United States on the website [Council for Higher Education Accreditation \(CHEA\)](#)

**NOTE: Candidates with a degree from a foreign institution must:**

- Have transcripts evaluated by [Foreign Credentials Service of America](#), 512.459.8428, showing degree earned and grade equivalencies
- Take the [TOEFL iBT](#) (Test of English as a Foreign Language) scoring a minimum of 24-Speaking; 22-Listening; 22-Reading and 21-Writing

If you have a degree from a country where English is the official language, a TOEFL score is **NOT** required. See [approved list](#).

**Note: When registering for the TOEFL, please choose the Region 13 Institution Code - B271**

- Minimum 2.50 grade point average** (determined in **one** of the following ways)

- 2.5 on all coursework (includes all courses from all institutions)
- OR-**
- 2.75 in last 60 semester hours of completed coursework

- Content Area Proficiency**

- Applicant has passed a TExES Pre-Admission Content Test (PACT) in the area of teaching certification. For test information, visit <https://bit.ly/2O2tbBH> and register for the PACT Test: ***Test Code 613- Languages Other Than English (LOTE) Spanish EC-12***

**Optional Documentation** - You **may** provide scores from any of the following tests.

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| <ul style="list-style-type: none"><li>Graduate Record Exam (GRE)</li><li>ACT</li><li>SAT</li></ul> | <ul style="list-style-type: none"><li>TASP/THEA</li><li>COMPASS</li><li>ACCUPLACER</li></ul> |
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**PLEASE NOTE:** Submission of these scores is optional. Scores will provide additional information used in the selection process that may be helpful but is not required for admission.

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**Application Process:** *The following is a summary of the application process:*

- Submit an online application
- Pay the application fee at the conclusion of the application **ALL FEES ARE NON-REFUNDABLE**
- Submit official transcripts from ALL institutions of higher education attended including Transfer Colleges
- Submit three confidential professional reference forms (see website for form)
- Submit copy of PACT scores
- Mandatory Interview