

Region 13 Educator Certification Program  
**Application Requirement Checklist**  
**Languages Other Than English (LOTE) Latin EC-12**

**Application Requirements:** *The following is a list of the minimal requirements for application to the Region 13 Educator Certification Program for the certification area specified above.*

**Bachelors Degree** earned from and conferred by an institution of higher education that is recognized by the Texas Higher Education Coordinating Board (THECB).

- You may view all accredited institutions in the United States on the website [Council for Higher Education Accreditation \(CHEA\)](#)

**NOTE: Candidates with a degree from a foreign institution must:**

- Have transcripts evaluated by [Foreign Credentials Service of America](#), 512.459.8428, showing degree earned and grade equivalencies
- Take the [TOEFL](#) (Test of English as a Foreign Language) scoring a minimum of 26 in listening and speaking.

**Note: When registering for the TOEFL, please choose the Region 13 Institution Code - B271**

**Minimum 2.50 grade point average** (determined in **one** of the following ways)

- 2.5 on all coursework (includes all courses from all institutions)  
-OR-
- 2.75 in last 60 semester hours of completed coursework
- **Please Note:** Due to recent changes in the Texas Administrative Code, **any** applicant who does not meet the 2.5 GPA requirement (either overall or in the last 60 hours) **must** provide a passing score on a TExES Pre-Admission Content Test (PACT) in the area of teaching certification to be considered for admission. **See below for specific PACT information.**

**Content Area Proficiency** (determined in **one** of the following ways)

- 24 semester hours (with coursework minimum GPA of 2.5) reflected on transcript in Foreign Language Area
  - 12 of the 24 semester hours should reflect upper level coursework
- OR-
- Applicant has passed a ExCET Pre-Admission Content Test (PACT) in the area of teaching certification. For test information, visit <http://www.texas.ets.org/epp/epppact> and register for the PACT Test: **Test Code 612 Languages Other Than English (LOTE) Latin EC-12**

**Optional Documentation** - You **may** provide scores from any of the following tests.

- Graduate Record Exam (GRE)
- ACT
- SAT
- TASP/THEA
- COMPASS
- ACCUPLACER

**PLEASE NOTE:** Submission of these scores is optional. Scores will provide additional information used in the selection process that may be helpful but is not required for admission.

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**Application Process:** *The following is a summary of the application process:*

- Submit an online application
- Pay the application fee at the conclusion of the application **ALL FEES ARE NON-REFUNDABLE**
- Submit official transcripts from ALL institutions of higher education attended
- Submit three confidential professional reference forms (see website for form)
- Optional:** Submit copy of scores from list of tests above