

Region 13 Educator Certification Program
Application Requirement Checklist
Trades and Industrial Education 6-12 – Option I

Application Requirements: *The following is a list of the minimum requirements for application to the Region 13 Educator Certification Program for the certification area specified above.*

Bachelors Degree earned from and conferred by an institution of higher education that is recognized by the Texas Higher Education Coordinating Board (THECB).

- You may view all accredited institutions in the United States on the website [Council for Higher Education Accreditation \(CHEA\)](#)

NOTE: Candidates with a degree from a foreign institution must:

- Have transcripts evaluated by [Foreign Credentials Service of America](#), 512.459.8428, showing degree earned and grade equivalencies
- Take the [TOEFL iBT](#) (Test of English as a Foreign Language) scoring a minimum of 24-Speaking; 22-Listening; 22-Reading and 21-Writing

If you have a degree from a country where English is the official language, a TOEFL score is **NOT** required. See [approved list](#).

Note: When registering for the TOEFL, please choose the Region 13 Institution Code - B271

Content Area Proficiency and Certification-Related Licensure/Work Experience

- Bachelors Degree (from an accredited institution of higher education) with coursework documented on transcript related to certification area
- Two years of full-time wage-earning experience within the past ten years in one or more approved occupations for which instruction is offered. Up to 18 months of the wage-earning experience can be met through a formal documented internship.
- Licensure, certification, or registration by a national recognized agency or successful performance on NOCTI exam is required by end of program

Application Process: *The following is a summary of the application process:*

- Submit an online application
- Pay the application fee at the conclusion of the application **ALL FEES ARE NON-REFUNDABLE**
- Submit official transcripts from ALL institutions of higher education attended
- Submit Statement of Qualifications (SOQ) form (see website for form)
- Submit copy of licensure, certification, or registration by a national recognized agency or successful performance on NOCTI exam is required by end of program